



# Looking after your personal information

The Rose Road Association



We (The Rose Road Association) hold personal information about the people we support and provide services to.



We use this information to:

- understand your care and support needs
- give you the right information and support
- arrange and signpost you to services to meet your care and support needs
- understand if you or other people are at risk of abuse. And do something about it.



We might not be able to give you a service or give you the right support or advice unless we have the right information.



We store personal information securely.

We try to make sure the information is right.

We only keep the information for as long as it is needed.



What does this information include?

- It includes personal details
- What support you need
- What support or advice we have given you
- Which services you use



You can ask to see your information.

Email: [GDPR@roseroad.org.uk](mailto:GDPR@roseroad.org.uk)

Or speak to your adviser or support worker



Sometimes our services are provided with other organisations.

This means we might need to share information to make sure services are right.



We will ask your permission to do this.

You can say no, but it may mean you don't get all the services you need.



If someone is in danger of harm or crime  
we can share information without permission.



To find out more you can read our privacy policy on  
our website.

Or you can contact us :

Phone: **02380 721234**

Post : **The Rose Road Association,  
The Bradbury Centre,  
300 Alder Moor Road,  
Southampton  
SO16 5NA.**

Email: [GDPR@roseroad.org.uk](mailto:GDPR@roseroad.org.uk)